

Haleakalā Waldorf School
Admissions and Enrollment Information

2021-2022
Preschool to Grade 8



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Admissions Information

ADMISSION POLICY

In accordance with our aim to provide an education which develops a child's full human potential, it is the intention and policy of the school to welcome students from the broadest possible range of social, economic, and cultural backgrounds.

The school accepts children of sound capacities, bearing good physical, emotional and mental health. Students are accepted upon an interview with the class teacher, receipt of previous school records, and compliance with contractual arrangements required by the school. Assessment tests may be administered at the time of the interview.

Haleakalā Waldorf School (HWS) admits students of any race, sex, color, national and ethnic origin, religion, or sexual orientation to the School, and provides to each student all of the rights, privileges, programs, and activities generally accorded or made available to students at HWS. It does not discriminate on the basis of race, sex, sexual orientation, gender identity, age, religion, color, national origin, ancestry, disability, marital status, military service, genetic information, or any other category protected under federal or Hawai'i law in the administration of its educational policies, employment policies, admissions policies, scholarship and loan programs, and athletic and other HWS-administered programs.

APPLICATION PROCEDURES

1. The parents/guardians read all of the materials included in our information packet.
2. The parents/guardians attend a campus tour and/or Discover Waldorf Tour (biannual).

All tours are for adults only please.

3. The parents/guardians complete an *Application for Admission* and submit it with a current photo of the applicant, a copy of his/her birth certificate, school reports from **all** prior years of schooling, Early Childhood Questionnaire, two letters of recommendation, Confidential Student Evaluation Form, and the application fee. The applicant should be age appropriate for the grade to which they are applying (see chart on Application). Applications for fall consideration should be submitted by **February 15, 2021**. Subsequent applicants will be considered and processed only as space allows. We will notify you of class availability when we receive your child's application.

Incomplete applications will not be considered.

4. The class teacher will review the application and supporting documents to determine if/when an interview is appropriate.
5. Our Enrollment Coordinator will arrange an interview with your family and the class teacher at the appropriate time. Assessment interviews for fall consideration are conducted January through April. Additional assessment interviews are conducted throughout the year as necessary.
6. A class visit is often requested by the interviewing teacher. The Enrollment Coordinator will arrange the class visit.
7. Our Enrollment Coordinator will notify your family of the interview result and, if applicable, provide enrollment materials.

When an acceptance is made, enrollment materials are included with your letter of acceptance. You will then have **two weeks** in which to make a decision and submit the required fees, forms and health requirements to enroll your child.

APPLICATION PROCEDURES (CONTINUED)

If it is determined during the interview that your child/family would not be a good fit for our school and/or vice versa, you will receive our regrets via the mail. Should our regrets be because we have filled all available spots in the class, we will hold the application in our applicant pool (we do not use a wait list) and contact you in the event that a space opens to arrange another visit.

We are often able to make a second round of acceptances in April after our initial enrollment deadline. If your family has not been contacted as the year progresses and you would like to be included in the following year's enrollment process, please **call us in January** of the following year to roll over the application.

Please Note: Acceptances to kindergarten do not indicate an automatic advancement to first grade regardless of age. An interview with the first grade teacher and a first grade readiness assessment will need to be conducted to determine appropriate placement for the following school year.

ENROLLMENT PROCEDURES

Upon acceptance you will be provided an enrollment packet containing all the necessary paperwork and information required to enroll your child(ren). Before the child's first day of school, the following requirements must be met:

- All required enrollment documents must be completed, and submitted to the office by the deadline listed in the acceptance letter.
- Completed Health Record (DOE Form 14), indicating a current physical examination, and all immunizations required by the State of Hawai'i have been met or a signed statement from the child's doctor that the child is in the process of completing them. In the latter case, the Health Record must be submitted within 90 days after entrance.
- Proof of a negative (Mantoux) TB test, recorded in millimeters, or a doctor-administered assessment form, either completed within one year prior of entrance into school in the State of Hawai'i. No child will be admitted to school without such proof.
- Early Childhood Pre-K Health Supplement
- Enrollment Deposit and TRP (tuition recovery protection) payments have been made.

SPECIAL NEEDS CHILDREN

The education offered at HWS is based on a specific curriculum. The curriculum embraces many learning modalities and styles. However, it is not intended to accommodate children who have special learning needs. Although the substance, cultural content, creative underpinning and social health of the classroom may provide positive experiences for some children with special needs, in the final analysis, HWS has neither the services nor trained personnel required to meet the needs of the child with special learning needs.

The school may assist parents by suggesting and facilitating proper testing and evaluations provided by The Department of Education. In the event that auxiliary services are recommended as a condition of acceptance at HWS, such services will become the financial responsibility of the parent.

EDUCATIONAL SUPPORT SERVICES

When support needs are within the parameters of available school services (tutoring, extra lesson work, etc.) some students with needs may be served. All additional and supplemental services are at parent expense.

THANK YOU

Thank you very much for your interest in HWS. We hope this information will help you understand our admissions process. Our Enrollment Coordinator is available to answer any further questions you may have.



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Rates, Fees and Payment Schedule 2021-2022

HALEAKALĀ WALDORF SCHOOL TUITION RATES 2020-2021

GRADE	PROGRAM (TIMES SUBJECT TO CHANGE)	TUITION	NON-REFUNDABLE DEPOSIT
PRESCHOOL*	(2 days 8:15 to 12:15)	\$4,500	\$ 500
	(2 days 8:15 to 2:15)	\$5,995	\$ 500
	(3 days 8:15 to 12:15)	\$6,500	\$ 500
	(3 days 8:15 to 2:15)	\$ 7,800	\$ 500
	(5 days 8:15 to 12:15)	\$ 9,995	\$ 500
	(5 days 8:15 to 2:15)	\$12,995	\$ 500
KINDERGARTEN *	(5 days 8:15 to 12:30)	\$12,900	\$1,500
	(5 days 8:15 to 2:15)	\$14,500	\$1,500
GRADES 1-5*	(8:10 to 2:45)	\$16,320	\$1,500
GRADES 6-8*	(8:10 to 2:45)	\$16,995	\$1,500

* **EARLY RELEASE FRIDAYS** - all classes dismiss early on Fridays from 12 noon to 1:00 pm depending on grade.

FEES As of the 2020/2021 School year, we are changing the way we bill for tuition to include most billable fees and school-related costs. These costs include, but are not limited to: Field trips, instrument purchase or rental, supplies, books, 8th Grade Class Overnight Trip, Medieval Games, Greek Games, Life-Sports (diving, sailing), Middle School Team Building, etc. Optional expenses such as lunch, aftercare, tutoring and Kite Surfing are not included.

TUITION RECOVERY PROTECTION The Tuition Recovery Protection (TRP), protects a family who withdraws during the school year by covering 60% of the unrealized tuition.

PAYMENT 1 Returning Students: due 4/24/2021 (applicable TRP will be added to your first FACTS payment)

DEPOSIT SCHEDULE

New Students: \$500- \$1,500 due 4/24/2021 (All Plans & applicable TRP will be added to your first FACTS payment Plan 2)

PAYMENT SCHEDULE

PLAN 1 Deposit is due by April 24th and Payment in full (less deposit) due by 7/1/2021. TRP is optional.
PLAN 2 Returning Students: Monthly payments beginning in April 2021. TRP of \$277 - \$476 is required.
New Students: Monthly payments (less deposit) beginning in May 2021. TRP \$277-\$476 is required.

AFTER SCHOOL PROGRAM

After School Care, (ASC) is provided Monday through Friday from regular dismissal (*includes Early Release Fridays) to 5:00 pm, or 3:00 pm on half days. Organized activities, free play time, Study Hall (grades 5-8), and quiet time for doing homework are all part of the daily After School Care program. Information about the After School Care fees is available from the HWS office. The charge for ASC is \$12.00 per day \$6.00 if pick up is within 30 minutes of dismissal M-TH. The charge for Study Hall is \$6.00 per day M-W.



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Admissions, Enrollment, and Tuition Assistance Calendar 2021-2022

January 2021

- 2021-22 Application for Admission and Tuition Assistance (TA) Forms and Information Available

RETURNING FAMILIES

February 22, 2021

- **Tuition Assistance applications due for RETURNING HWS families** (for 1st round consideration)
Please submit the Parent's Financial Statement (PFS), your 2020 Federal Income Tax return(s) (Form 1040) with schedules, Form W-2(s) and IRS Form 4506-T online to SSS by this deadline. See Tuition Assistance Section for further information.

March 17, 2021

- Tuition Assistance Award notifications mailed to re-enrolling HWS families

April 2021

- Tuition Collection for Payment Plan 2 begins. \$1,500 Deposit for returning students on Plan 1 due April 24th (TRP is required to participate in the FACTS payment program)

FAMILIES NEW TO HWS

January-April

- Interviews conducted with families who have completed Applications for Admission

February 15, 2021

- **Application for Admission due**

March 1, 2021

- **Tuition Assistance applications due for NEW families** (for 1st round consideration)
Please submit the Parent's Financial Statement (PFS), your 2020 Federal Income Tax return(s) (Form 1040) with schedules, and Form W-2(s) online to SSS by this deadline. See Tuition Assistance Section for further information.

April 10, 2021

- Enrollment Decisions and Tuition Assistance Award notifications mailed to NEW families

April 24, 2021

- **Enrollment Forms, Continuous Enrollment Contract and Deposit (\$500 PS / \$1,500 K-8) due for all NEW students.**
- Applicable **TRP will be added to the first FACTS payment**
(TRP is required to participate in the FACTS payment program)

May 2021

- Tuition Collection for Payment Plan 2 begins
(TRP is required to participate in the FACTS payment program)

ALL FAMILIES

July 1, 2021

- Tuition to be **Paid in Full** for all Payment Plan 1 Enrollment Contracts



Tuition Assistance 2021-2022

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ELIGIBILITY:

To be eligible for Tuition Assistance, families must meet the following requirements:

- Families must demonstrate financial need by completing the application procedures described below and have students enrolled at Haleakalā Waldorf School (HWS).
- HWS accounts must be in good-standing (tuition, after school care, lunches, library fees, instrument fees, etc.).
- Students may be eligible for HWS Tuition Assistance if they do not meet the eligibility due to age for funding through other assistance programs via the State of Hawaii, the County of Maui and as a benefit through some employers and colleges.

PROCEDURE:

Complete the following steps by, February 15, 2021 (existing families) or March 1, 2021 (new families):

1. Complete the Parent Financial Statement (PFS)

Go to the School and Student Services (SSS) web site: www.solutionsbysss.com/parents
Follow the links to apply and be sure to enter the **HWS school code: 3645**

2. Pay the SSS processing fee

Payment can be submitted with your PFS online or include a check or money order payable to SSS by mail. Your application will not be processed if fee is unpaid.

3. Submit supporting documents to SSS

The following documents are required with each application and for each parent/guardian:

2020 Federal Income Tax Return (IRS Form 1040), signed copy, including schedules and forms
2020 W2(s) Wage and Tax Statements, submitted to SSS (if applicable)

2020 Business Income Tax Return(s), signed copy, including schedules and forms, submitted to SSS
(in the case of self employment activity)

Online:

Upload the supporting documents using the "Manage Documents" tab on the SSS web site. This feature is secure and user friendly. Your documents will need to be in electronic format or scanned to use this option. Application and tax documents are to be submitted directly to SSS for processing. *Please do not submit to HWS.*

By Mail:

Print the SSS Cover Sheet from your online PFS and mail with required supporting documents to:
SSS by NAIS PO Box 449 Randolph, MA 02368-0449

Important note:

If parents are separated or divorced, each parent must complete all of the steps above.

If you have questions or need assistance completing your PFS or submitting your documents to SSS, contact the **SSS customer service center at 800.344.8328**, M-F 9 am - 11 pm EST and Sat 9 am - 8 pm EST.



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Tuition Assistance 2021-2022

COMMUNICATION: • Questions regarding the Tuition Assistance procedures or status of an award may be directed to the Business Office, at 808.878.2511, extension 12.

**POLICY
STATEMENT:**

- We are committed to helping families afford their choice of Haleakalā Waldorf School (HWS) education.
- Tuition Assistance funds are limited and vary year to year based on the available funds, the demonstrated need of the applying families, the overall need of all applicants, and the date of submission of the Tuition Assistance application.
- Tuition Assistance applications received after February 15, 2021 (existing families) or March 1, 2021 (new families) are ineligible for maximum awards, regardless of need. Only complete Tuition Assistance applications will receive consideration. See Procedure section for details.
- Tuition is the primary responsibility of families and extended families of our students. Families with the good fortune of funding from grandparents, non-custodial parents, or friends willing to assist with tuition expense, should not apply for Tuition Assistance to ensure that students without such resources have access to our limited tuition assistance funds.
- Tuition assistance is awarded to families by Haleakalā Waldorf School. SSS/NAIS provides a confidential data analysis service to the HWS Tuition Assistance Committee and is not a funding agency.
- One appeal for additional Tuition Assistance may be made in writing and should include clarifying statements, a description of additional funds needed, and supporting documents to evidence further need. TA appeals should be addressed to the Tuition Assistance Committee and submitted to the HWS Finance Director. No further appeals will be considered.
- Students may be eligible for HWS Tuition Assistance if they do not meet the eligibility due to age for funding through other assistance programs via the State of Hawaii, Department of Human Services (DHS), the County of Maui, and as a benefit through some employers and colleges. The DHS agencies are Arbor Child Care Connections and Preschool Open Doors Program (POD). Based on eligibility, other options are AluLike Native Hawaiian Child Care Assistance Project and Pauahi Keiki Scholars Program. For additional information, open enrollment period, and telephone numbers of funding agencies, go to: PATCH for Families: <http://www.patchhawaii.org/families/paying/preschool> or call PATCH at 1-800-746-5620.



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Enrollment in the Early Childhood Program Frequently Asked Questions (FAQs)

Thank you for your interest in Haleakalā Waldorf School's Early Childhood Program. We hope that this information will help you understand our process. Our Enrollment Coordinator is also available to answer any questions you may have.

WHAT ARE WE LOOKING FOR?

The Early Childhood Department seeks children *and their families* that are a good fit with our school and its philosophy of play based/nature oriented curriculum. Specifically, we are looking for families that want to enroll their children in our school all the way through our program. This is a long term relationship with the school and with the co-parents in your children's class. To facilitate this we are looking for those who share our values and are interested in:

- Preserving a play-filled childhood for their child, in which formal academic instruction begins in the first grade;
- Learning about child development and the stages of childhood within the Waldorf methodology;
- Helping to create a peace-filled, kind, tolerant, media free, community environment allowing each child to safely unfold at his/her own pace;
- Creating a healthy and nurturing, rhythmical life at home that allows the young child to develop to their full potential in mind, body, and spirit.

WHAT DO WE OFFER?

- Pūlama Parent/Child program—serve parents and their toddlers aged approximately 1 to 3 years old. Limit of 10 families per class. Pūlama classes are seasonal and approximately 16-18 weeks per session in the Fall and Winter. Classes are held on Thursdays and Fridays.
- The preschools—serves up to 12 children daily with two, three-, and five-day programs offered. 'Apapane preschool offers 5-days Monday through Friday, a 3-day program Monday, Tuesday and Wednesday, and a 2-day program Thursday and Friday (*Subject to change).
- The kindergarten—serves up to 24 students per day in a five day program.
- The preschools and kindergarten begin at 8:15 a.m. and offer either a 12:15 p.m. or a 2:15 p.m. pickup. After school care is available until 5:00 p.m. Monday - Thursday, and 3:00 p.m. on Friday for an additional fee.

WHO SHOULD APPLY?

- **To the Pūlama Parent Toddler Classes**— Parents with toddlers aged approximately 1 to 3 years old. Simple application; no interview or group observation required. Contact HWS office for current schedule and availability.
- **To the 'Apapane and I'iwi preschool**—children who are 2 years old by January 1, 2021 through 'young' four year olds. **Requirements for 'Apapane and I'iwi preschools:** All children should be weaned and "potty trained", meaning out of diapers in the day for all enrolled.
- **To the Nene and Pueo kindergarten**—children who are four through six years of age. (Note: Children must be six years old by June 1, 2021 to be considered for 1st grade.)

Call to arrange a Wednesday Campus Tour or attend a Stay and Play.

A tour is required to complete the application process.

WHEN AND HOW DO WE APPLY?

- Complete an *Application for Admission* and submit with a current photo of the child, a copy of his/her birth certificate, a reference from applicants current or past teacher if they are attending or have attended another program, and the application fee. **Incomplete applications will not be considered.**
- We will call to arrange an interview with your family and the teachers at the appropriate time. This could be during open enrollment (January – March) for Fall or during the school year as space allows.

We ask you to read the packet and attend the school tour **prior** to applying. The tour is your opportunity to see the classrooms, the teachers, and the children as well as your opportunity to ask questions that the general information may have sparked. If you are still interested in the program after reading the information and attending the tour, please submit an *Application for Admission*. Applications for Fall consideration are available in January, and should be submitted by February 15, 2021. Subsequent applicants will be considered and processed only when space allows.

WHAT SHOULD WE EXPECT DURING THE INTERVIEW?

The applicant, along with his or her parents/guardians, is expected to attend an interview. Please arrange childcare for siblings, as this time is for the applicant only. During the interview, you will have an opportunity to find out more about the teacher's expectations of your child and family as well as what you can expect from us. Although the teacher's availability is priority, we will attempt to accommodate parental preference for interview times. Please be aware that you may need to take time off of work to attend the family interview. The teacher will interview the parents, as well as the applicant.

HOW AND WHEN ARE DECISIONS MADE?

A large part of the decision to accept your family is based on the interview and the information gained from the application. Your family will be offered placement in our school based on the following considerations:

- A balanced class configuration;
- The children's ages in relation to our June 1 determination date;
- The number of children within each age group to foster friendships and peers;
- The gender balance in each age group and in each class;
- Diversity, including cultural, financial, and temperamental aspects of the children;
- The children's developmental milestones within each age group, including physical, social, emotional, and cognitive;
- The children's ability to integrate into a large peer group and/or ability to separate from parents;
- The family's possibility for a long-term relationship with HWS.

During open enrollment, our notification deadline is typically the first week in April. If your family is being considered for mid-term placement, we will make every attempt to notify you of our decision within two weeks of the interview. The Enrollment Coordinator, not the teachers, will notify you of the decision.

WHAT ABOUT ENROLLMENT?

When an acceptance is made, enrollment materials are included with your letter. You will then have two weeks in which to make a decision and submit the required fees, forms and health requirements to enroll your child.

WHAT IF WE ARE NOT ACCEPTED?

If it is determined during the interview that your child/family would not be a good fit for our school and/or vice versa, you will receive our regrets. Should our regrets be because we have filled all available spots in our program, we will hold the application in our applicant pool (we do not use a waitlist) and we will contact you in the event that movement occurs to arrange another visit. However, if your family has not been contacted as the year progresses and you would like to be included in the following year's enrollment process, **please call us in January** to find out how to roll over the application.



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Enrollment in the Grades

Frequently Asked Questions (FAQs)

WHO SHOULD APPLY?

Haleakalā Waldorf School seeks children *and their families* that are a good fit with our school and its philosophy. Specifically, we are looking for families that want to enroll their children in our school beginning in Early Childhood and who will continue on through High School. However, we do accept students to all grade levels where space allows and the right fit is determined. We are looking for those who share our values and are interested in:

- Preserving a play-filled, developmentally appropriate childhood for their child
- Learning about child development and the stages of childhood within the Waldorf methodology,
- Helping to create a peace-filled, kind, tolerant, media free, community environment allowing each child to safely unfold at his/her own pace,
- Upholding a healthy and nurturing, rhythmical life at home that allows the young child to develop to his or her full potential in mind, body, and spirit.

WHAT SHOULD WE EXPECT DURING THE INTERVIEW?

The applicant, along with his or her parents/guardians, is our expected to attend an hour long interview. Please arrange childcare for siblings, as this time is for the applicant only. During the interview, you will have an opportunity to find out more about the teacher's expectations of your child and family as well as what you can expect from us.

Although the teacher's availability is our priority, we will attempt to accommodate parental preference for interview times. Please be aware that you may need to take time off of work to attend the family interview. The teacher will interview the parents, as well as the applicant.

Depending on the grade level, the applicant may be given math problems, a grammar assignment and/or an artistic activity to complete. This will assist the teacher in determining the applicant's academic level as compared to peers already in the class. Applicants may also be asked to visit the class for one to three days.

In addition to the interview, **all first grade applicants** will have a first grade readiness assessment. Depending on the availability of the assessment team, this may need to be scheduled on a separate day.

HOW AND WHEN ARE DECISIONS MADE?

A large part of the decision to invite your child to enroll is based on the interview with the class teacher. The remaining components include the information gained from the application and supporting documents. In order to ensure a balanced class configuration, when we add new children we take the following into account:

- Existing relationship to the school (i.e. sibling attends, parents are alumni/staff, etc.);
- Diversity, including cultural, financial, and temperamental aspects of the children;
- The applicant's developmental milestones within each age group, including physical, social, emotional, and cognitive;
- The applicant's level of individual need and academic progress thus far;
- The applicant's ability to integrate into the existing peer group;
- The family's commitment to a long-term relationship with the school.

During our Spring enrollment process, our notification deadline is typically the third week of **April**. If your family is being considered for mid-term acceptance, we will make every attempt to notify you of a decision within three weeks of the interview. The Enrollment Coordinator, not the class teacher, will notify you of the decision by mail.



Waldorf Education Resources

Haleakalā Waldorf School: www.waldorfmaui.org

Why Waldorf Works: www.awsna.org

Alliance for Childhood: www.allianceforchildhood.com

Rudolf Steiner College: www.steinercollege.edu

Waldorf Today: www.waldorftoday.com

Anthroposophy on the Net: www.anthromedia.com

Petrash, Jack. *Understanding Waldorf Education: Teaching From the Inside Out*.
Consortium 2002, ISBN: 0876592469

Staley, Betty. *Between Form and Freedom*
Hawthorn Press, 1988, ISBN: 1869890086

Spock, Marjorie. *Teaching as a Lively Art*
The Anthroposophic Press, 1978, ISBN: 008010127X